**Graduation Application Form**

* **Graduation Application Form**
* **Declaration of Academic Integrity**
* **Attachments**

1. **A Copy of Transcript of Record**
2. **English Proficiency Test**

(It must be submitted 2 weeks before the thesis defense date to be eligible for the thesis defense)

* **A track student**(It must be submitted 2 weeks before the thesis defense date to be eligible for the thesis defense)

1. **Student Conference Paper Submission**
2. **Full-context Academic Paper** (Conference / Journal)
3. **Acceptance Letter of Publication**
4. **Proof of Oral Presentation in Conference**

**Graduate Institute of International Human Resource Development National Taiwan Normal University**

**Graduation Application Form**

**Student’s Name: Student’s ID Number:**

**Academic Year: \_\_\_\_\_\_\_\_\_\_\_ Semester:  Fall  Spring**

**Thesis Track:  Academic Track  Practical Track**

**A. Credit Checklist**

|  |  |  |
| --- | --- | --- |
| **Courses** | | **Credits** |
| **Required Courses** | **Exempted Courses** |  |
| **Courses Received** |  |
| **Elective Courses** | **Exempted Courses** |  |
| **Courses Received** | (check transcript record) |
| **Non-IHRD Courses\*** | **Course name:** |  |
| **Course name:** |  |
| **Cumulative Credits** | | (check transcript record) |

*\* The Non-IHRD courses are needed to count for the graduation credits, which were approved by the advisor and director in the enrolled semester*

**B. Language Proficiency**

**Types of Language Test: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Scores: \_\_\_\_\_\_\_\_\_\_\_\_\_**

*\*If your previous highest degree is from the country which official language is English, please attach your diploma.*

*\*If you are from the country which official language is English, you can waive this requirement.*

1. **Thesis Topic**

|  |
| --- |
|  |

1. **Committee Information**

|  |  |  |
| --- | --- | --- |
|  | Name | Position Title |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

**Approved by Advisor:**

**Approved by Director:**



[type here]

[type here]

**Graduate Institute of International Human Resource Development**

**National Taiwan Normal University**

**A Track Student Conference Paper Submission**

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thesis Track:  Academic Track  Practical Track

**Conference Submission Form**

|  |
| --- |
| Title of Paper: |
| Conference Host: |
| Conference Date: |

Please click the following question:

 1. I am the only one author

 2. I am the first author (please answer the following co-author information)

 3. I am the corresponding author (please answer the following co-author information)

(Co-author information, if needed)

|  |  |
| --- | --- |
| Name: | Student Non-Student  Others (Specify: ) |
| Address: | Email: |

**Signature by Advisor**

|  |
| --- |
| Date: |

Please submit this form with the following documents to IHRD office:

1. The acceptance letter
2. Oral presentation certificate or any other supporting documents
3. The accepted paper